

## **Privacy Policy**

At LTECO, we are committed to protecting your privacy. This policy outlines how we collect, use, and protect your personal information when you visit our website [www.lteco.ie](http://www.lteco.ie).

### **1. Who We Are**

LTECO is an Irish company based in Dublin. If you have any questions about this policy or your data, you can contact us at:

- Email: [info@lteco.ie](mailto:info@lteco.ie)
  - Phone: +353 1 437 0939
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### **2. What Information We Collect**

We may collect and process the following information:

- Personal details you submit through contact forms (name, email, phone number, etc.)
  - Technical data such as IP address, browser type, time zone, and site usage statistics via cookies
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### **3. How We Use Your Information**

We use your information to:

- Respond to enquiries or requests
  - Improve website functionality and user experience
  - Send updates or marketing communications (only if you opt in)
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### **4. How We Store and Protect Your Data**

All personal data is stored securely and only accessed by authorised personnel. We do not sell or share your data with third parties unless legally required.

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## 5. Your Rights Under GDPR

You have the right to:

- Access your data
- Request correction or deletion
- Withdraw consent at any time
- Lodge a complaint with the Data Protection Commission

To exercise any of these rights, contact us at [info@lteco.ie](mailto:info@lteco.ie).

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## 6. Cookies

We use cookies to enhance your browsing experience. You can control cookie preferences through your browser settings.

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## 7. Updates to This Policy

This Privacy Policy may be updated from time to time. We recommend reviewing it periodically to stay informed.

*Last updated: June 2025*